

TOWN OF WOODWAY

MAYOR'S MESSAGE

WOODWAY'S NEW REALITY

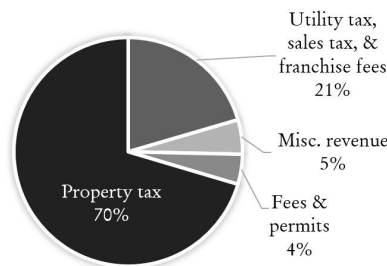
I want to report on our limited operations and how they have affected our operating budget. With careful reductions in each of our departments and elimination of some services, we have been able to maintain Town operations. While our streets do not get cleaned as quickly, house vacation checks by police officers have been eliminated, and our permit desk is open two days rather than five days a week, these changes have helped balance our budget without a levy vote being considered for 2018.

The pie charts to the right show our 2018 budget, which required the Council to direct funds from our reserves in order to balance the budget. This is not a new development, but the size of the gap between expected revenues and expenditures is projected to be close to \$200,000. Without a levy lift or a huge win in the State lottery, Woodway will go broke in approximately seven years!

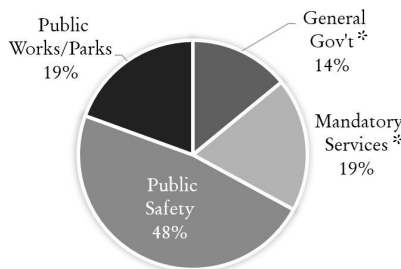
You may be asking, "How could this happen?" Woodway has always had a huge cash reserve, been conservative in spending, and

always practiced good financial stewardship. That is all still true, but three factors outside Town control keep our revenues and expenses from balancing: our largest revenue source (property taxes) is capped by the state legislature at 1% annually; we don't have commercial activities that would generate tax revenue; and our largest expenditures (public safety) continue to increase each year by 3%.

OPERATING REVENUES - \$1.6M



OPERATING EXPENSES - \$1.78M



The Council has established a policy to always have \$1M in reserve to use for the Town's

operating budget. At the beginning of 2018, we will have approximately \$1.6M in reserve, but, with this new reality, we will have to use these reserves in order to maintain our local government services. And remember, our current level of service has been cut due to the 2016 levy lift decision. While we receive other revenues, they are restricted and can only be used for the storm water utility or the purchase of large equipment. We cannot use these funds for the operating budget.

Assuming that we don't win the State's lottery, our only recourse is to spend our reserves. We can continue to operate at our current (reduced) level until 2020 when our reserves will be reduced to just over \$1M. The Council will be considering another levy lift vote and it may be sooner rather than later.

Mandatory Services include those activities required by state law. General Gov't includes necessary, but not mandated, services.

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POLICE CONTRACT

By Eric Faison, Town Administrator

The Town's public safety costs are largely driven by contracts with other agencies. With regard to police services, the Town has twelve part-time officers who work an average of 22 hours per month. These officers provide the Town with approximately eight hours a day of in-town police coverage. We have contracted with the City of Edmonds to provide on-call service for response to critical emergency calls (not routine patrol or non-critical calls) during the remaining sixteen hours a day.

During our last contract negotiations with Edmonds in 2014, several members of their Council objected to the contract on the basis that they believed that an on-call arrangement did not adequately account for the cost associated with

having the officers regularly available to respond to Woodway calls – costs that they felt were born solely by Edmonds residents. To account for this type of “insurance”, the base amount of the contract was increased from approximately \$8,000 a year to approximately \$40,000 a year. The contract is due to expire on December 31, 2017.

During negotiations on a new contract, Edmonds presented the Town with a last-minute offer that they believe would more appropriately account for their costs. The net result would be a dramatic increase of our costs. Specifically, they propose that the Town enter into a contract that would, over a period of five years, increase the Town's costs to \$268,000 a year for 16 hours of emergency on-call service, or \$403,000 for 24 hours of coverage.

Needless to say, the Town Council and staff have been intensely focused on reviewing this proposal and evaluating alternatives. Complicating our efforts, we have received word that Edmonds has contacted other agencies who could be potential partners with the Town to discourage them from contracting with us for police services.

Obviously, the status quo with regard to police services is no longer an option. We will be negotiating with other potential service providers and researching the feasibility of a full-time Woodway police force. If you have any questions on the issues related to our police services, please contact me at (206) 542-4443.

WELCOME, MISHA! PUBLIC RECORDS REQUESTS

We are delighted to introduce Misha Carter, our new Deputy Clerk/Permit Technician. She is the friendly face you see at the front desk of Town Hall and the go-to person for questions about stormwater utility billing, permitting, and much more. Please stop by and welcome Misha to Woodway!

In July, the state legislature passed two bills that amend the public records regulations in Washington. The Town has made a few changes to our code to be in compliance with the new regulations, including several changes to the fee schedule.

As of October 2017, Woodway now charges for electronic records, as

well as paper copies. The charges are based on how many pages are scanned, how many documents are emailed, and how large those files are. For more details, please call Town Hall at (206) 542-4443 or visit our website: <http://townofwoodway.com/documents/feeschedule-final.pdf>.

UPPER BLUFF AND POINT WELLS UPDATE

By Eric Faison, Town Administrator

Since the last update, our Town Planner/SEPA official has determined that the proposed development of 36 new single-family homes on the Upper Bluff will require an environmental impact statement (“EIS”). We previously solicited public comment on the scope of the project’s environmental review, and most of the comments we received related to soil conditions and the landslide hazard risks associated with the site’s steep slopes.

The review process leading to the development of a preliminary EIS will take several months. There will be additional opportunities for public comment on the environmental review as the process goes forward.

Point Wells is undergoing a similar review process with Snohomish County. The County recently provided the developer with a

substantial number of comments on deficiencies in the developer’s application. The developer has until early January to revise the application or risk that the application be denied. Please visit the County’s Point Wells website for additional information. (<http://snohomishcountywa.gov/1511/Point-Wells>)

As you may recall, the Town sued the County and the developer several years ago, arguing that the County’s zoning for the site was out of scale with the surrounding communities. While we won that argument, we lost in practical terms because the project application was deemed “vested” prior to the ruling on the zoning. Since then, the Town has followed the permitting process, commenting where necessary and appropriate. But, in general, the Town has had very few conversations with the developer about the project.

Recently, however, we had a short meeting with the developer’s representative, during which each party discussed their respective interests related to the project. Specifically, the developer has an interest in complying with a County code requirement by constructing a road from Point Wells to 116th Avenue W. in Woodway. The Town has an interest in constructing stormwater and other utilities across Point Wells to Puget Sound. Additionally, the Town is interested in discussing traffic and view impacts from the proposed development; cooperation regarding the provision of fire service; the proposed size of the development; and annexation. So far, there has been no substantive outcome from the discussion.

If you have any questions about the Upper Bluff or Point Wells, please feel free to contact me at (206) 542-4443.

LEAVES: FACT OR FICTION

FACT OR FICTION? Leaves and debris blown into the street or rights-of-way during yard maintenance are the Town’s responsibility.

FICTION: Blowing or raking debris onto Town property is considered

illegal dumping. Leaves and debris that accumulate on your private property are your responsibility to clean up.

Please help us by instructing yard personnel to bag up and remove debris from private property.

BEAUTIFUL BRIDGE

Thank you, Cobb Family, for decorating the bridge again this year! The greenery and festive bows are appreciated by all who pass by; I’m sure I’m not the only one who smiles every time I drive over the bridge.



PUBLIC SAFETY CHANGES: CONSOLIDATION OF 911 CALL CENTERS

By Carla Nichols, Mayor

For the past two years, elected officials and public safety officers have been researching the possibility of consolidating the south Snohomish County 911 call center (SnoCom) with the north Snohomish County 911 call center (SnoPac). 12 municipalities and the County Sheriff rely on these centers to take calls from the public and route them to the appropriate emergency service provider. Efforts to reduce call transfer times and, thus, improve public safety were the primary catalysts that guided the consolidation proceedings. It has been a successful endeavor in that all of the affected parties have

unanimously agreed to this consolidation, which will take effect January 1, 2018. It is hoped that the consolidation will improve services, provide savings due to economy of scale issues, and reduce duplication between the two 911 call centers.

The new governance board's membership has a total of fifteen members: five members representing fire suppression providers and ten members representing police departments. Woodway will be a member of a caucus with seven other small cities who will elect a board member to represent our interests on the newly formed governance board.

The public will access these services as they always have: If there is an immediate emergency threat to life or property, DIAL 9-1-1. This includes any urgent/emergent medical or fire situation and any in-progress crime, suspicious activity, or anytime a person fears for their safety or the safety of others. Call (425) 775-3000 for non-emergencies, including situations where emergency services personnel are needed but there is no immediate danger to life or property.

If you are not sure if your situation is an emergency, you are encouraged to call 9-1-1.

TOWN FAIR 2017

Thank you to all of the sponsors and volunteers who made this year's fair another great success! Nearly 300 people participated in the annual community event.

2017 Woodway Town Fair Sponsors Thank You!



TOWN COUNCIL CORNER

General Government:

- Viewed a training video on Open Government requirements and regulations.
- Adopted Resolution 17-392, Authorizing Signatures for Town Bank Accounts.
- Adopted Ordinance 17-583: Amending Public Records regulations.
- Held a public hearing to take comment on the fee schedule update.
- Reviewed the Preliminary 2018 Budget.
- Heard a presentation by Snohomish Health District.
- Reviewed the 3rd Quarter 2017 Finance Report.
- Held a public hearing to take comment on the 2018 Revenue Sources.
- Approved Resolution 17-393: 2018 Property Tax.

- Held two public hearings to take comment on the 2018 Budget.
- Adopted Ordinance 17-584: 2017 Budget Amendment.
- Approved Resolution 17-395: Minor claims settlements.
- Adopted Ordinance 17-586: 2018 Budget.

Land Use & Planning:

- Adopted Ordinance 17-582: Temporary Tent Encampments
- Authorized the Mayor to sign three contracts for the creation and review of the Environmental Impact Statement (EIS) for the Woodway Pointe (Upper Bluff) application.
- Approved Resolution 17-394: moving the Planning Commission regular meeting date to the third Wednesday of the month.
- Confirmed reappointment of Planning Commissioner Teresa Pape.

Public Safety:

- Discussed the SnoCom/SnoPac 911 Communications potential merger.
- Authorized approval of the proposed consolidation of the SnoCom and SnoPac 911 Communications agencies.
- Ratified the amendment to the interlocal agreement with the City of Lynnwood for increased fees for jail services.
- Discussed options for back-up police services.
- Adopted Ordinance 17-585: Authorizing the Mayor to sign the SnoCom/SnoPac consolidation interlocal agreement.
- Authorized the Mayor to execute an agreement for police services with the City of Mountlake Terrace.
- Authorized the Mayor to sign a 30-day extension to the police services contract with the City of Edmonds.

PLANNING COMMISSION NOTES

Over the last few months, the Planning Commission reviewed and approved a two-lot short plat located in the south end of Town. The property owners are planning to build and occupy a home on the new lot.

A WALK THROUGH WOODWAY

Woodway's recent publication, "A Walk Through Woodway" is available for purchase at Town Hall. This is a stunning book full of breathtaking photos of Woodway gardens, public spaces and, yes, even wildlife. The book successfully captures Woodway's uniqueness through images and poetry.

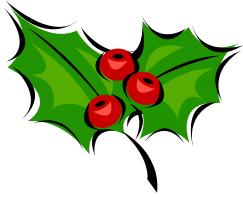
Hint: the book would make a great gift!



TOWN OF WOODWAY

23920 113th Place West
Woodway, WA 98020

WINTER 2017 NEWSLETTER



TOWN INFORMATION

TOWN HALL DIRECTORY:

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|---------------------------|--|
| Class | Code City |
| County | Snohomish |
| Population | 1335 |
| Business Hours | 9:00 a.m. to 1p.m. |
| Town Hall Phone | (206) 542-4443 |
| Town Hall Fax | (206) 546-9453 |
| Town Hall Email | townhall@townofwoodway.com |
| Website | www.townofwoodway.com |
| Public Works Dept Phone | (206) 542-0183 |
| Public Works Dept Email | publicworks@townofwoodway.com |
| Police Dept Email | police@townofwoodway.com |
| Permit Email | permits@townofwoodway.com |
| Mayor | Carla A. Nichols |
| Council Meets | 1st & 3rd Mondays, 7:00 p.m. |
| Planning Commission Chair | Robert Allen |
| Planning Commission Meets | 3rd Wednesday, 7:00 p.m. |

TOWN HALL STAFF:

| | |
|--------------------------------|-------------------------------|
| Town Administrator | Eric A. Faison |
| Clerk-Treasurer | Heidi K. S. Napolitano |
| Deputy Clerk/Permit Tech | Misha Carter |
| Public Works Director | Terrance R. Bryant, Jr. |
| Public Works Crew | Jarrold Romine Scott Wynne |
| Town Attorney | Greg Rubstello |
| Building Official/Plan Checker | Tom Phillips |
| Building Inspector | Scott Dorrance |
| Police Chief | Doug Hansen |
| Fire Marshal | Todd Malo |
| Town Planner | Bill Trimm |
| Town Engineer | PACE Engineers |
| Town Hearing Examiner | John Galt |
| EMERGENCY | 911 |

TOWN COUNCIL MEMBERS:

Bill Anderson, Tom Howard, Elizabeth Mitchell, Kent Saltonstall, Tom Whitson

LOCATIONS OF THE TOWN BULLETIN BOARDS:

Woodway Park Road at Algonquin Road
North end of Chinook Road
Bella Coola Road west of Makah Road

Timberlane Road at 240th Street S.W.
114th Avenue W. at 239th Place S.W.
Willowick Road, north side